

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

10 Oct 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Stage 3 of 5: roof structure and covering complete	1	£9,500.00	£9,500.00

Subtotal £9,500.00
VAT (20%) £1,900.00

TOTAL DUE £11,400.00