

[Street address]
[Town, postcode]
[Email] · [Phone]

Invoice number: INV-0001
Tax point: [DD/MM/YYYY]
Invoice date: [DD/MM/YYYY]

[Address]

Reverse charge: customer to account to HMRC for the VAT.
VAT that would apply at 20%: £600.00 (not included in the total).
VAT registration number: [GB000000000]

Labour: £2,400.00 Materials: £600.00
UTR: [0000000000]

Bank: [Bank name] Account name: [Account name]
Sort code: [00-00-00] Account number: [00000000]