

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

10 Oct 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Deposit: 30% of kitchen installation, total £8,400.00 plus VAT	1	£2,520.00	£2,520.00

Subtotal £2,520.00

VAT (20%) £504.00

TOTAL DUE £3,024.00

NOTES

The deposit secures your start date of [DD/MM/YYYY] and covers materials ordered for your job.