

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Studio classes taught, September	8	£40.00	£320.00
Private yoga session	2 hrs	£60.00/hr	£120.00
Corporate lunchtime class	4	£90.00	£360.00

Subtotal £800.00

TOTAL DUE £800.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due within 14 days of the invoice date.