

[Your business name]

[Street address]
[Town, postcode]
[Email]

Invoice

No. INV-0001

PREPARED FOR
[Customer name]
[Customer address]

ISSUE DATE
10 Sept 2026
DUE DATE
24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Mirror wills	1	£250.00	£250.00
Lasting power of attorney, property and financial affairs	2	£175.00	£350.00
Will storage, annual	1	£30.00	£30.00
Subtotal			£630.00
TOTAL DUE			£630.00

PAYMENT DETAILS

Bank	[Bank name]
Account name	[Account name]
Account no.	[00000000]
Sort code	[00-00-00]

NOTES

Payment due on completion of the documents.