

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Cavity drain membrane, basement walls and floor (per m ²)	64	£48.00	£3,072.00
Sump chamber and twin pump system, installed	1	£1,650.00	£1,650.00
Drainage channel and sundries	1	£320.00	£320.00
Subtotal			£5,042.00
VAT (20%)			£1,008.40

TOTAL DUE £6,050.40

PAYMENT DETAILS

Bank

[Bank name]

Account name

[Account name]

Account no.

[00000000]

Sort code

[00-00-00]

NOTES

Payment due within 14 days of the invoice date.