[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
205/55 R16 91V tyres, supplied	2	£78.00	**£156.00**
Fitting and balancing	2	£15.00	**£30.00**
Valves and tyre disposal	2	£5.00	**£10.00**

Subtotal £196.00

TOTAL DUE £196.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.