[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Fix reinforcement, ground floor slab (per tonne)	14	£180.00	**£2,520.00**
Day work, cores level 2	2 days	£260.00/day	**£520.00**

Subtotal	£3,040.00
VAT (20%)	£608.00
TOTAL DUE	**£3,648.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 14 days of the invoice date.