[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Erect structural steel frame (per tonne)	42	£95.00	**£3,990.00**
Bolting up and plumbing	3 days	£290.00/day	**£870.00**
MEWP hire	5 days	£120.00/day	**£600.00**

Subtotal	£5,460.00
VAT (20%)	£1,092.00
TOTAL DUE	**£6,552.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 30 days of the invoice date.