

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
After-school multi-sport club, 6 weeks	6	£60.00	£360.00
Holiday camp place, 5 days	1	£110.00	£110.00

Subtotal £470.00

TOTAL DUE £470.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due within 30 days of the invoice date.