

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

FOR
[Customer name]
[Customer address]

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Photo booth hire, 3 hours with attendant	1	£395.00	£395.00
Guest book	1	£45.00	£45.00

Subtotal £440.00

TOTAL DUE
£440.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Balance due 14 days before the event.