[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Repair rear quarter panel, labour	6 hrs	£48.00/hr	**£288.00**
Paint and materials	1	£220.00	**£220.00**
Rear bumper, supplied and fitted	1	£190.00	**£190.00**

Subtotal £698.00

TOTAL DUE £698.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on collection of the vehicle.