

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Guitar lessons, 30 minutes, autumn term	12	£22.00	£264.00
Grade 3 exam entry fee (passed on at cost)	1	£60.00	£60.00

Subtotal £324.00

TOTAL DUE £324.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due before the first lesson of term.