[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
225/45 R17 94W tyre, supplied	1	£96.00	**£96.00**
Mobile fitting and balancing	1	£25.00	**£25.00**
Emergency call-out	1 job	£45.00/job	**£45.00**

Subtotal £166.00

TOTAL DUE £166.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.