

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

FOR
[Customer name]
[Customer address]

DESCRIPTION	TIME	RATE	AMOUNT
Mobile disco, 5 hours with lighting	1	£450.00	£450.00
Uplighting package	1	£120.00	£120.00
Extra hour	1 hr	£60.00/hr	£60.00

Subtotal £630.00

TOTAL DUE
£630.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Balance due 7 days before the event.