

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Loft insulation top-up to 270mm (per m ²)	48	£9.00	£432.00
Cavity wall insulation, 3-bed semi-detached	1 job	£950.00/job	£950.00
Loft hatch insulation and draught-proofing	1	£45.00	£45.00
Subtotal			£1,427.00

TOTAL DUE

£1,427.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due on completion of the work.