[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Team of 3, clearance	3 days	£540.00/day	**£1,620.00**
Waste removal loads	6	£180.00	**£1,080.00**
Deep clean after clearance	1 job	£650.00/job	**£650.00**

Subtotal £3,350.00

TOTAL DUE £3,350.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 14 days of the invoice date.