

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Fit LVT, kitchen and hall (per m ²)	28	£22.00	£616.00
Latex levelling compound (per m ²)	28	£9.00	£252.00
Door bars and trims	4	£18.00	£72.00
Subtotal			£940.00
TOTAL DUE			£940.00

PAYMENT DETAILS

Bank

Account name

Account no.

Sort code

[Bank name]

[Account name]

[00000000]

[00-00-00]

NOTES

Payment due on completion of the work.