

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Close board fence, 1.8m high (per metre)	24	£62.00	£1,488.00
Remove and dispose of old fence	1 job	£220.00/job	£220.00
Pedestrian gate with fittings	1	£340.00	£340.00
Subtotal			£2,048.00

TOTAL DUE

£2,048.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due on completion of the work.