[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
7kW smart chargepoint, supplied and installed	1	£850.00	**£850.00**
Additional cable run (per metre)	12	£18.00	**£216.00**
Trenching and ducting	1 job	£240.00/job	**£240.00**

Subtotal	£1,306.00
VAT (20%)	£261.20
TOTAL DUE	**£1,567.20**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.