

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Replace consumer unit with RCBO board, including testing	1 job	£480.00/job	£480.00
Additional double sockets, installed	4	£75.00	£300.00
Cable, accessories and consumer unit	1	£310.00	£310.00

Subtotal £1,090.00
VAT (20%) £218.00

TOTAL DUE £1,308.00

PAYMENT DETAILS

Bank

[Bank name]

Account name

[Account name]

Account no.

[00000000]

Sort code

[00-00-00]

NOTES

Payment due within 14 days of the invoice date.