

[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Day care, full days	12	£28.00	£336.00
Pick-up and drop-off	12	£5.00	£60.00

Subtotal £396.00

TOTAL DUE £396.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Payment due by the first day of the month.