

[Your business name]

[Street address]  
[Town, postcode]  
[Email]

INVOICE

No. INV-0001

ISSUE DATE  
10 Sept 2026

DUE DATE  
24 Sept 2026

FOR  
[Customer name]  
[Customer address]

| DESCRIPTION                         | QTY | UNIT PRICE | AMOUNT    |
|-------------------------------------|-----|------------|-----------|
| Sponsored video, 60 seconds, 1 post | 1   | £1,200.00  | £1,200.00 |
| Stories, 3 frames                   | 1   | £300.00    | £300.00   |
| Paid usage rights, 3 months         | 1   | £400.00    | £400.00   |
| Subtotal                            |     |            | £1,900.00 |
|                                     |     |            | TOTAL DUE |
|                                     |     |            | £1,900.00 |

PAYMENT DETAILS

Bank [Bank name]  
Account name [Account name]  
Account no. [00000000]  
Sort code [00-00-00]

NOTES

Payment due within 30 days of the invoice date.