

[Your business name]

[Street address]

[Town, postcode]

[Email]

INVOICE · No. INV-0001

Issue date: 10 Sept 2026 Due date: 24 Sept 2026

BILL TO

[Customer name]

[Customer address]

ITEM	QTY	PRICE	TOTAL
Three-tier wedding cake, serves 120	1	£480.00	£480.00
Delivery and set-up	1	£45.00	£45.00
Cake stand hire	1	£20.00	£20.00
Subtotal			£545.00
TOTAL DUE			£545.00

PAYMENT DETAILS

Bank [Bank name]
Account name [Account name]
Account no. [00000000]
Sort code [00-00-00]

NOTES

Balance due 14 days before the event.

Thank you for your business